

# Chambers Plan Business Assistance Service (BAS)

**MOST SMALL BUSINESSES CAN'T AFFORD TO HAVE A TEAM OF SPECIALISTS ON HAND TO HELP DEAL WITH UNEXPECTED PROBLEMS THAT REQUIRE AN EXPERT OPINION. THE CHAMBERS OF COMMERCE GROUP INSURANCE PLAN® BUSINESS ASSISTANCE SERVICE IS DESIGNED TO FILL THIS GAP. THIS CONFIDENTIAL SERVICE PROVIDES ACCESS TO PROFESSIONAL ACCOUNTING, COUNSELLING, LEGAL AND HUMAN RESOURCE EXPERTS WHO UNDERSTAND THE CHALLENGES SMALL BUSINESS OWNERS FACE.**



# THE CHAMBERS PLAN BAS PROVIDES SERVICES FOR BOTH THE BUSINESS OWNER AND THEIR EMPLOYEES.

## FOR BUSINESS OWNERS

### MANAGEMENT SERVICES

Provides up to six hours of Legal, Accounting and Specialized Human Resource services combined, per calendar year.

**Legal Advice |** When faced with a legal dilemma, this service provides practical and current interpretations of company, partnership, taxation and insolvency law, plus all relevant aspects of common and civil law.

**Accounting Advice |** When the numbers don't add up, advice from a professional enables owners and managers to strengthen management and control functions through expert counsel.

### Specialized Human Resource Services |

When facing a technical human resource issue, from termination processes and overtime pay to legislative/labour law concerns, this service provides you answers confidentially, via telephone.

### HUMAN RESOURCE COACHING

Confidential telephone coaching helps address a wide range of challenging people issues, including performance management, absenteeism, conflict and difficult behavior.



## ACCESS IS SIMPLE

The Chambers Plan has retained **Arete® Human Resources Inc.** as the independent service provider of the Business Assistance Service. Arete® manages a national network of professionals, ready to assist you and your employees, and a toll-free call will put you in touch with a trained specialist that will identify how best to help you.

## FOR EMPLOYEES

When an employee is consistently absent from work, or underperforming, there is a strong probability a personal issue is the cause. Owners now have the resources available to help employees deal with situations affecting performance, through face-to-face counselling with a trained professional.

**THE CHAMBERS PLAN BAS IS A FREE SERVICE BUILT INTO EACH CHAMBERS PLAN EMPLOYEE BENEFIT PROGRAM. YOU WILL INCUR NO OUT-OF-POCKET EXPENSES WHEN ACCESSING THESE SERVICES, NOR ARE YOU REQUIRED TO SUBMIT ANY CLAIM FORMS.**



Chambers of Commerce  
Group Insurance Plan®

Your local Chambers Plan advisor can answer any questions you may have on this service or other benefits available through the Chambers of Commerce Group Insurance Plan. Visit us at [www.chamberplan.ca](http://www.chamberplan.ca)